

PROGRAM INFORMATION AND FEES

Nonprofit Organization
U.S. POSTAGE
PAID
Madison, WI
Permit No. 658

Housing, Classrooms and Meals

Participants will be housed in the J. F. Friedrich Center, an adult education facility on the west end of the UW campus. Sleeping, classroom and eating facilities are all in the same building. By definition, Single Room is one person in a room; Double Room is two people in a room. If you choose a Double Room, please identify your roommate's name.

Costs

The program fee covers tuition, materials, room, meals, and incidentals. The commuter fee does not include overnight lodging, breakfasts or dinners. Make check payable to UW-Extension and mail with your registration form. To assure participation in the course, forms should be received by the deadline. A \$50.00 fee will be assessed for cancellations received later than three working days immediately preceding the course.

There is FREE tuition of \$180.00 for the first 16 registrants.

Parking

The parking fee is \$4.00 per day for the period of the course. It is payable at the hotel desk on arrival — DO NOT INCLUDE this in your registration check.

Final Information

A letter confirming registration will be sent to participants approximately one week prior to the conference.

UW-Extension provides equal opportunities in employment and programming including Title IX requirements. If you are handicapped and desire special accommodations, or need material in an alternative format, please advise us before registration. Requests will be kept confidential.



SCHOOL FOR WORKERS
610 Langdon Street #422
Madison WI 53703



SCHOOL FOR WORKERS

UNIVERSITY OF WISCONSIN EXTENSION, CONTINUING EDUCATION

ADVANCED ERGONOMICS

SEPTEMBER 15-20, 1996

Sponsored by:
WISCONSIN STATE AFL-CIO

REGISTRATION FORM ADVANCED ERGONOMICS

SEPTEMBER 15-20, 1996

Registration Deadline: AUGUST 30

Soc. Sec. No. (used to ensure accessibility/accuracy of your educational report)

NAME

ADDRESS

CITY

STATE

ZIP

UNION

Local #

POSITION

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AC

Daytime/Evening Phone Number

Single Occupancy.....\$555.00/Person

Double Occupancy.....\$465.00/Person

Roommate _____

Smoking Non-Smoking

Commuter Rate.....\$280.00/Person

A check for \$_____ is enclosed. Make check payable to UW-Extension and mail it with this form to:

**School For Workers Registration
610 Langdon Street #422
Madison WI 53703**

ADVANCED ERGONOMICS

This program is a four and one-half day session that is a follow-up to the Ergonomics for Joint Committees program. The purpose of the training is to give participants opportunities to learn and develop ergonomic skills that can be taken back to their respective work places.

WHO SHOULD ATTEND?

This program is for Union members, staff and joint labor-management committee members who have taken our earlier course or who have had equivalent basic ergonomics training and/or experience. Enrollment is limited to 24 participants. **The first 16 registrants will be reimbursed the \$180.00 tuition fee.**

WHAT IS COVERED?

Basic ergonomic principles will be briefly reviewed. This session will be in-depth, hands-on problem solving modules. Specific ergonomic "tools" and techniques will be presented and practiced by participants. Also, participants will discuss and develop strategies for implementing ergonomic programs based on regulatory requirements and past successful experiences. Small group effectiveness will also be discussed since most successful ergonomics solutions come from group efforts. Specific topics:

- VDT Station Design
- Job Analysis Techniques
- Tool Design Analysis
- Hazard Identification & Analysis
- Job Stress & Job Design
- Legal & Regulatory Developments
- Implementing an Ergonomic Program
- Creating Effective Ergonomic Committees

MORE INFORMATION?

Please contact Sam Amacher, Program Coordinator at 608/262-4496 or the Faculty Coordinator, Neill DeClercq at 608/262-0593.

UPCOMING PROGRAMS 1996

Job Evaluation	Sept 22-27
Worker's Compensation	Sept 29-Oct 4
Time Study	TBA
Teamwork	Dec 1-4
Pay For Knowledge	Dec 4-6
Costing the Labor Contract	Dec 9-11
Negotiating Contract Language	Dec 11-13

1997

Grievance Arbitration	Jan 12-17
Basic Ergonomics	Feb 16-21
Job Evaluation	March 2-7
Newletters	March 9-12
Union Leadership	April 20-25
Collective Bargaining	April 27-May 2
High Performance Work Organizations	June 22-27
OSHA for Safety Committees	May 11-16
Time Study	May 18-24

Some program dates may change. Please watch for future brochures.

Sponsored by:

Wisconsin State AFL-CIO

and

School For Workers